



**Community
Boards**

Buckingham & Villages Community Board agenda

Date: Thursday 2 February 2023

Time: 6.30 pm

Venue: Via MS Teams [Click here to join the meeting](#)

BC Councillors:

H Mordue (Chairman), J Chilver, C Cornell, P Fealey, J Jordan, Cllr A Macpherson, F Mahon, A Osibogun, M Rand, R Stuchbury and W Whyte

Town/Parish Councils and other organisations:

Ms J Beckett (Radclive-cum-Chackmore Parish Council), Ms S Boulet (Stowe Parish Council), Butcher (Akeley Parish Council), Mr T Cavendar (Buckingham Canal Society), Ms T Connolly (Thornton), Ms J Dale-Evans (Maids Morton Parish Council), Mr R Edwards (Buckingham Society), P Gaskin (Calvert Green Parish Council), Gittens (Calvert Parish Council), G Johnston (Radclive cum Chackmore Parish Council), Mr D Jones (Buckingham University), Ms C Laurence (Thornborough Parish Council), Ms T Lightfoot (Tingewick Parish Council), Ms R Millard (Hillesden Parish Council), Mr P Miller (Biddlesden), Molyneux (Buckingham Town Council), Ms H Nethercleft (Preston Bissett Parish Council), D Newman (Lilingstone Dayrell with Luffield Abbey), Mr D Oakley (Charndon Parish Council), L O'Donoghue (Buckingham Town Council), K Pryke (Foscote), J Riches (Middle Claydon Parish Council), D Rogers (Water Stratford), H Sime (Turweston Parish Council), R Sloan (Twyford Parish Council), J Taylor (Leckhampstead Parish Council), S Tribe (Thornborough Parish Council), V Webb (Westbury Parish Council), A White (Gawcott-with-Lenborough Parish Council) and P Wright (East Claydon Parish Council)

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Councillors

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For further information please contact: Alice Williams (Community Board Manager) on 01296 387567/ 01296 382938, email democracy@buckinghamshire.gov.uk.

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6	BART Bus Presentation - Ashley Waite		
7	Corporate Update - Sara Turnbull		
8	Community Board Action Plan- Alice Williams		13 - 20
9	Reflection of the year 2022/23- Alice Williams		
10	Looking forward to 2023/24- Alice Williams		
11	Community Matters- Alice Williams		
12	Dates of future events / meetings		

	4 th May 2023 - Community Engagement Event		
	6 th July 2023- Community Board Meeting 1		
	12 th October 2023- Community Board Meeting 2		
	8 th February 2024- Community Board Meeting 3		

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Agenda Item 4
Buckinghamshire Council
Buckingham & Villages
Community Board

Minutes

Minutes of the meeting of the Buckingham & Villages Community Board held on Wednesday 5 October 2022 in , commencing at 6.30 pm and concluding at 8.30 pm

Members present

H Mordue, P Fealey A Macpherson, F Mahon, M Rand, A Osibogun, R Stuchbury and C Cornell

Others in attendance

L Donoghue, A Lane, J Riches, P Wright, R Sloan, J Taylor, T Guest, J Harvey, I Haest, M Taylor, M White C Martin, A Decent and P Hardcastle, D Child and L Burt.

Officers Present

A Williams, S Turnbull, A Jenner, C Martin, I Malik

1 Chairman's Welcome

On behalf of the Vice Chairman (Cllr Fealey) and himself, the Chairman welcomed all those present to the meeting of the Board, highlighting that the next one would take place in person

2 Apologies for Absence

Apologies for absence were received from: Ms Scott, Mr Edwards, Mr Jenkins, Ms Wilkinson and Mr Whyte.

3 Minutes/Actions from Previous Meeting

It was reported that the previous minutes had requested it would be advisable to sign up to the Leader's Newsletter. It was confirmed that the link for this had now been sent and circulated.

The Board had also wished to establish the status regards TFB. Members were informed that the query had been raised but that the Board Manager was still awaiting clarification on the matter. The Board would be kept informed.

At the previous meeting, members had wished to establish the status of the new Skate Park. This question was as yet still unresolved. Mr Harvey agreed to share a link from the Environment Agency explaining why the situation had not progressed a great deal further.

RESOLVED: That

- (i) Board Manager to circulate the link to Board Members which outlined the reasons as to why work was ongoing but slow;
- (ii) TFB update be provided when received;
- (iii) The minutes of the previous meeting held on 6 July be confirmed as a true record.

4 Declarations of Interest

There were no declarations of interest.

5 Pop Up Repair Café

A presentation was conducted which provided information regarding Pop Up Repair Cafes. These were community events which helped repair broken items thereby saving money and reducing the impact of waste disposal, further building skills and confidence.

It was proposed that a one off event could be run in Buckingham serving as a catalyst for a regular cafe run by the community. The first event would be coordinated by the Waste Prevention Team who would provide organisational support and work with a team of local volunteers.

A number of questions and suggestions followed the presentations mainly with regards to appropriate venues for the project. It was agreed that the information would be reported back to A Jenkins, Waste Prevention Team Leader.

RESOLVED: That

- (i) the information be noted,
- (ii) The Community Board Manager would liaise with Mr Jenkins to organise/arrange an expressions of interest meeting for Board Members.

6 Corporate Update

S Turnbull, Service Director for Transport presented the corporate update and highlighted the following:

Cost of living Crisis

Members were informed that the council was undertaking a range of actions to help residents with the cost of living including the provision of support that would continue to develop over the coming months. It was emphasised that the community boards had a critical role to play in helping to identify areas of need and supporting the provision of help. An emphasis was placed on the

role of the Helping Hands team and the new Welcoming Spaces initiative designed to provide assistance both financially and in terms of specialist advice and support.

Highways

Reference was made to Buckinghamshire Council commencing with the new highways contracts April 2023 which would have an impact on community board projects currently in the pipeline. It was also an opportunity to build in a delivery model with community boards in mind.

Ukraine

It was reported that arrivals from Ukraine were still ongoing with 700 hosts now offering accommodation to over 1,200 Ukrainian guests. The Council continued to work hard to ensure that families could access schooling, work, finance, practical items, English language lessons and emotional support through the Helping Hand for Ukraine. Reference was also made to a recent Home Office decision to house Asylum Seekers within a local hotel in Buckingham. Ongoing discussions around the practical arrangements surrounding this were taking place with the Corporate Management Team. Local churches also had a contribution to make in this regard in terms of donations of clothing and footwear. It was also reported that the Council was not in receipt of any financial support in providing the extra assistance to the refugees totalling 140 people.

Members emphasised that it was imperative that all issues in regards to health and social care, child protection accessibility to services etc were adequately supported. Moreover, it was imperative that a coordinated response was provided by all agencies involved and the community be made aware of developments, which in turn would provide the opportunity to be more welcoming of the changes.

RESOLVED: That

- (i) All efforts be coordinated regards initiatives and developments in light of the decision of the Home Office in the past 7 days.
- (ii) A briefing note be prepared and distributed to the Board providing an update on the situation regarding asylum seekers being housed in the Best Western Hotel, Bucks.

7 Community Board Updates

Action Plan

The action plan circulated with the agenda laid out how the Board would work with the community to address community priorities and take action on local issues.

RESOLVED: That the action plan be noted.

Funding Report

A Williams, Community Board Manager reported that the total budget for the Board for 2022/23 was £117,026 leaving a remaining budget as of 5 October at £69,922. Members of the board were encouraged to come forward with any ideas and suggestions of suitable projects.

RESOLVED: Board Members liaise directly with Board Manager with regards to the allocation of the remaining budget.

8 Community Matters

Board Priorities

Economic Recovery

It was reported that a permanent location for the banking hub was being explored with the results of the survey indicating that a hub was required. Results of the survey established that indeed needed. It was also reported that careers fair would be developed and delivered in collaboration with Buckingham University. A meeting with the University was scheduled to take place in order to establish the full project scope.

Road Safety

The first meeting had taken place and had proved to be positive with solutions and measures for implementation currently under consideration.

Youth

A youth Café was to be established in Buckinghamshire. Cllr Fealey stated that a survey was scheduled to be conducted following the results of which the work could progress through the creation of a project scoping document.

It was emphasised strongly by a Member that when re-evaluation of priorities took place should be in the light of the cost of living crisis. It was crucial to have in place agile funding accessed in order to support the most vulnerable people in the community. She raised the question as to whether this could/would be put into place.

It was confirmed by the Board Manager that discussions to develop a streamlined approach to support the cost of living crisis was indeed in progress, and that this would be implemented shortly. This would ensure that measures were in place to support those most in need.

9 Date of Future Meetings/Community Board Events

RESOLVED: That the next meeting of the Buckinghamshire & Villages Community Board be held on 2 February 2023 at Bucks New University preceded by a Community Engagement Event.

The Bucks Christmas Parade was to take place on the 10 December.



**Cash
Access
UK**

Buckingham Banking Hub

January 2023

Buckingham Banking Hub



- A suitable property located in the area of the market square and discussions are positive with the Landlord to re-purpose as a Banking Hub
- The Landlord is planning on carrying out further developments to the property which we have discussed to ensure alignment with overall plans for using the property
- An offer is tabled and accepted by the Landlord however this is subject to incumbent leaseholder agreeing exit terms with Landlord
- Hub opening timeline will be subject to the completion of the following activities (not exhaustive)
 - Conclusion of lease agreement & keys received
 - Technical surveys (e.g. asbestos) as required
 - Planning permissions – the target building is Grade 2 listed and we'd appreciate any support of the forum to sponsor planning applications for the developments needed to create the Hub (we understand this may take some time due to backlogs in many planning authorities across the UK?)
 - Works to fit-out site and installation of required kit, employee training etc
- Should there be other properties that can be considered for a Banking Hub we can welcome other suitable candidates

Questions or supporting information can be e-mailed to CAUK Project Management Office via Alice Williams

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Community Board
Buckingham and
Villages

Action Plan for Buckingham & Villages Community Board- 2022/23

Introduction:

Buckingham and Villages Community covers 29 town and parish areas: Akeley, Berton Hartshorn, Biddlesden, Buckingham, Calvert Green, Charndon, Chetwode, East Claydon, Foscott, Gawcott with Lenborough, Hillesden, Hogshaw, Leckhampstead, Lillingstone Dayrell with Luffield Abbey, Lillingstone Lovell, Maids Moreton, Middle Claydon, Preston Bissett, Radclive-cum-Chackmore, Shalstone, Steeple Claydon, Stowe, Thornborough, Thornton, Tingewick, Turweston, Twyford, Water Startford, Westbury.

This action plan sets out how Buckingham and Villages Community Board will work with the community to address community priorities and take action on local issues.

Community Board Priorities:

- Economic Recovery
- Green Space and Communities
- Road Safety
- Youth



Economic Recovery

Aim	Action	Action Owner	Deadline	Notes	Status
Support the establishment of a banking hub in Buckingham Town Centre.	Email Amanda Bell if there are any suitable buildings available for sale. Ideally close to Town Centre and public transport.	All	N/A	<ul style="list-style-type: none"> Primary locations- Market Hill, Market Square, Cornwalls Meadow Secondary locations- Castle Street, West Street Location must be accessible for disabled users. 	Ongoing- 26/09/22
	Promote public survey through the Community Board and Buckingham Town Council social media.	Alice Williams Louise Stubbs	End of July 22	<ul style="list-style-type: none"> Survey to launch W/C 4th July. 	Action complete- 26/09/22
	Organise and deliver local publicity campaign to create awareness of the banking hub and	Alice Williams Louise Stubbs Amanda Bell	End of July 22	<ul style="list-style-type: none"> Priorities: counter facilities including cash payments/ withdrawals, cashing cheques, community bankers. 	Action complete- 26/09/22



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	promote community engagement.			<ul style="list-style-type: none"> Promotion will include local press release and radio interview. 	
	Update to be provided to the Buckingham & Villages Community Board	Stacey Thomas	2 February 23	<ul style="list-style-type: none"> Stacey Thomas appointed as designated lead for the Buckingham Banking Hub Progress update to be provided to the wider board 	
Develop and deliver a Buckingham & Villages Careers Fair in collaboration with Buckingham University.	Meet with Buckingham University to establish initial project scope.	Alice Williams Caroline Cornell	11 July 22	<ul style="list-style-type: none"> Delay to the project due to complications with Buckingham University. Meeting has been rescheduled to identify project scope/ university availability. 	Ongoing- 24/01/23
	Initiate conversations with Cabinet Member and Bucks Business First.	Alice Williams	February 23	<ul style="list-style-type: none"> Cllr Joe Baum, Deputy Cabinet Member for Skills supportive of initiative. Alice to initiate discussions with BBF 	Ongoing- 24/01/23



Youth

Aim	Action	Action Owner	Deadline	Notes	Status
To establish a Youth Café in Buckingham.	Establish who is the property manager for the Buckingham Opportunities Centre. Establish the logistics for use of the building-charges etc.	Alice Williams	21/06/22	<ul style="list-style-type: none"> Action complete Have had a conversation with Jon Goodwin, Interim Strategic Lead/ Head of Service for CHASC. Have agreed to keep him informed as the project develops to consider building usage. 	Action complete-26/09/22 (Will pick up conversation with Jon Goodwin following the completion of consultation).
	Develop questionnaire to identify the local need/ wants for a youth space.	Krissie Hutton	End of July 22	<ul style="list-style-type: none"> Consultation options have been developed. Consultation will be agreed by task and finish group before commencing. 	Action complete-26/09/22
	Engage with Schools/ Youth Club/ Youth Council to promote survey.	Krissie Hutton	February 23	<ul style="list-style-type: none"> First engagement session has taken place with students from the Buckingham School. Very positive session. Engagement session with Royal Latin due to take place in Feb 23. 	Ongoing- 24/01/23



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	Collate feedback from survey to create a project scoping document.	Krissie Hutton/ Alice Williams	February 23	<ul style="list-style-type: none">• Project scoping document will be created following final engagement session.	Ongoing- 24/01/23
	Establish a task and finish group to present the project and identify a project owner.	Alice Williams	September 2022	<ul style="list-style-type: none">• Have sent out invite to the board to create a group membership. First meeting will be organised October 22.	Complete- 26/09/22



Road Safety

Aim	Action	Action Owner	Deadline	Notes	Status
To consider/ develop highways and road safety schemes.	Establish a Highways & Road Safety Action Group.	Alice Williams	July 2022	<ul style="list-style-type: none"> First meeting of the group 26/09/22 (rearranged in accordance with Operation London Bridge). 	Complete- 26/09/22
To improve safety in Bufflers Holt	Look into possibility of an MVAS- Circulate Bucks Council webpage to the group and seek advice from road safety officer.	Alice Williams	October 2022	<ul style="list-style-type: none"> Water Stratford PC to submit application for MVAS 	Ongoing- 24/01/23
To improve safety in Burleigh Piece	<p>Group to consider: Pedestrian crossing Left turn only out of Linden</p> <p>CB Manager will seek advice from road safety officer.</p>	Alice Williams	October 2022	<ul style="list-style-type: none"> Cannot currently consider TfB/ highways applications within the Community Board. Current focus will be to gather data/ evidence. 	Ongoing- 24/01/23



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To improve safety on the Leckhampstead turn onto the A422	Group to consider: Anti-speeding campaign Speed measuring devices Evidence gathering CB Manager will seek advice from road safety officer.	Alice Williams	October 2022	<ul style="list-style-type: none">Leckhampstead Parish Council to request a speed survey.	Ongoing- 24/01/23

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